



City and County of Swansea

Minutes of the **Chief Executive's Appraisal & Remuneration Committee**

Remotely via Microsoft Teams

Tuesday, 23 April 2024 at 3.00 pm

Present: Councillor Presided

Councillor(s)
E W Fitzgerald
L R Jones

Councillor(s)
L S Gibbard
P N May

Councillor(s)
C A Holley
R C Stewart

Officer(s)
Rachael Davies
Huw Evans
Martin Nicholls
Debbie Smith
Stephanie Williams

Head of HR & Service Centre
Head of Democratic Services
Chief Executive
Deputy Chief Legal Officer
Principal Lawyer

Also present

Apologies for Absence

Councillor(s):

1 Election of Chair for the 2023 / 2024 Municipal Year.

Resolved that Councillor R C Stewart be elected Chair for the Municipal Year.

Councillor R C Stewart (Chair) presiding

2 Election of Vice Chair for the 2023 / 2024 Municipal Year.

Resolved that Councillor A S Lewis be elected Vice Chair for the Municipal Year.

3 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

4 Minutes.

Resolved that the Minutes of the Chief Executive's Appraisal and Remuneration Committee held on 17 April 2023 be approved and signed as a correct record.

5 Exclusion of the Public.

The Committee was requested to exclude the public from the meeting during consideration of the item of business identified in the recommendation to the report on the grounds that it involves the likely disclosure of exempt information as set out in the exclusion paragraphs 12 and 13 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, relevant to the item of business as set out in the report.

The Committee considered the public interest test in deciding whether to exclude the public from the meeting for the items of business where the public interest test is relevant as set out in the report.

Resolved that the public be excluded.

(Closed Session)

6 Chief Executive's Performance Annual Review.

The Committee conducted a performance appraisal of the Chief Executive.

Resolved that:

- 1) The recommendations as outlined in the report were approved.
- 2) The Chief Executive be authorised to share his agreed objectives as wide as he requires.
- 3) The Head of Human Resources & Service Centre outline a proposals report looking at holding elements of the Chief Executive's Appraisal & Remuneration Committee in open session. The report to be considered by the Constitution Working Group.

The meeting ended at 3.17 pm

Chair